



*Interagency Committee for*  
**OUTDOOR RECREATION**  
**SALMON RECOVERY**  
**FUNDING BOARD**

## Outdoor Grants Manager - Salmon Recovery Program

Recruitment # 1-5-434-OC-S  
Posting Date: 01/04/06  
Closing Date: open until filled  
Location: Olympia, Washington

### AGENCY MISSION

The office of the [Interagency Committee for Outdoor Recreation](#) provides leadership and funding to help our partners protect and enhance Washington's natural and recreational resources for current and future generations.

### POSITION OBJECTIVE

This position manages salmon habitat protection and restoration grant projects for the Interagency Committee/Salmon Recovery Funding Board.

### PRIMARY DUTIES

- Provide consulting services to public and private organizations in the management of salmon habitat restoration grants;
- Represent the agency at board meetings;
- Conduct site inspections for compliance with grant requirements;
- Conduct workshops for grant applicants;
- Other duties as required to support the agency mission.

### DESIRED QUALIFICATIONS

The preferred candidate will have the following background:

- Knowledge of Washington State natural resource agency issues.
- A Bachelor's or Master's degree in landscape architecture, fish or wildlife management, watershed planning, geography, land use planning, biology, forestry, natural resource management, environmental studies or a related field and two or more years of professional experience in the acquisition, development, or management of fish and wildlife habitat, or conservation lands and resources.
- One additional year of qualifying experience will substitute for the Master's

### Qualifications

#### Agency Qualities

- \*Teamwork
- \*Communication
- \*Customer Service
- \*Integrity
- \*Self-Management

#### Key Position Qualities

- \*Excellent research and analytical skills
- \*Strong communication skills, including public speaking
- \*Ability to absorb new and complex information quickly
- \*Project management
- \*Knowledge of management or conservation of fish or wildlife habitat
- \*Hands-on experience with the acquisition, development and restoration or management of fish and wildlife habitat

**Union:** This position is represented by the Washington Federation of State Employees (WFSE). The selected candidate will be required to join and pay union dues within 30 days of hire.

### Benefits

**Salary:** \$3,940 - \$5,044 per month (range 59)

**Insurance:** Employees and families are covered by medical, dental, vision, basic life insurance, and basic long-term disability insurance plans approved by the Public Employees Benefits

degree, provided a Bachelor's degree has been attained in one of the above fields of study.

- Additional qualifying experience will substitute year-for-year for education.

Use this link for general information about [Outdoor Grants Manager](#) positions.

## SPECIAL NOTE

Candidates must be willing and able to:

- Occasionally work in excess of 40 hours per week; and
- Travel frequently for short periods, including overnight trips.

## APPLICATION PROCESS

All applicants with the desired qualifications are encouraged to submit an application package with the following items:

- Cover Letter
- [Washington State Application Form](#)
- Resume
- Written statement in response to the exam process below

Submit application package to:

The Office of Interagency Committee  
Attention: Margaret Piephoff  
PO Box 40917  
Olympia, WA 98504-0917

[MargaretP@iac.wa.gov](mailto:MargaretP@iac.wa.gov)

## EXAM PROCESS

As part of your application package, please provide a written statement that describes how you meet the desirable qualifications for this position, including your experience in the following areas:

- Acquiring land and/or facilities for fish and wildlife use
- Developing land and/or facilities for fish and wildlife habitat purposes
- Operating or maintaining property for fish and wildlife habitat purposes
- Managing and monitoring compliance with contract requirements including various federal and state laws and regulations.

Limit your written statement to no more than three page(s).

All qualified candidates will receive a register score of 70. Additional screening may be conducted to determine which candidates will be interviewed.

The Washington State Interagency Committee is an equal opportunity employer. Persons with disabilities needing assistance in the application process may

Board (PEBB). Employees may purchase additional life insurance and long term disability insurance at special group rates. Additional information is available on the [Health Care Authority Web site](#).

The state provides \$25,000 Basic Life insurance for death from any cause and \$5,000 Basic Accidental Death and Dismemberment insurance coverage through the PEBB full benefits package at no cost to you.

Deferred compensation and long-term care plans are available.

**Retirement:** Choice of state retirement plans. See the [Department of Retirement Systems Web site](#).

contact the IAC Recruiter at (360) 902-3082 or <a href="mailto:MargaretP@iac.wa.gov">MargaretP@iac.wa.gov</a> .	
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